

Position

This position encompasses a range of responsibilities.

You will be based out of the Herbers Seed office in Audubon, IA

Outside Operations Manager

- Direct the daily activities of outside employees.
- Oversee all Herbers Seed equipment and facilities in Audubon. This includes performing maintenance on a regular schedule and keeping maintenance records. You will coordinate with Lou Herbers on repairs of existing equipment and purchasing new equipment.
- Hire, evaluate and review outside employees. Work with Lou Herbers setting wages and scheduling work.
- Coordinate with employees for efficient use of shop space.
- Develop and fabricate new equipment as needed to enhance the efficiency of outside operations.
- Be knowledgeable in the operation of the liquid and dry fertilizer & NH₃ plants and fill in as needed.
- Assist with the loading of seed and chemical and be on call periodically after hours and weekends during peak seasons.
- Obtain and maintain a Class A CDL and fill in as needed driving fleet trucks.
- Assist in record keeping and inventory management with a specific focus on cost analysis by enterprise.
- Maintain records as required by State and Federal regulations pertaining to each plant operation.
- Maintain a neat, clean and organized facility.
- Greet customers positively and enthusiastically.